

*Office Memorandum* . ~~CONFIDENTIAL~~ UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 1 August 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #31  
Assessment and Evaluation Staff  
25-31 July 1956

I. SIGNIFICANT ITEMS. None.

II. OTHER ACTIVITIES.

A. Office of the Chief.

1. On 26 July, Chief, A & E, and Chief, Testing Services Branch, attended a meeting of clerical field recruiters to review problems to be considered in connection with current planning for modified field testing procedures.

2. [ ] consulted with the Staff on 30-31 July concerning test development and training evaluation problems.

B. Assessment Branch.

1. Effective 1 August, responsibilities for assessment activities have been delineated. [ ] will retain special responsibility for [ ] assessments and has assigned [ ] special responsibility for managing headquarters assessments.

2. [ ] attended a special meeting of the Qualifications Review Panel on 26 July.

3. On 27 July, [ ] attended a meeting of the CIA Selection Panel to present assessment findings on two individuals from the DD/P.

C. Testing Services Branch.

[ ], consultant, visited the Staff on 25 July to assist in planning more effective clerical testing procedures for use in field recruitment.

D. Training Evaluation Branch.

Chief, TEB, was briefed by [ ] Chief, Intelligence School, on 25 July with reference to the course changes arising from the recent

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reorganization. Work already in progress on Intelligence School courses will continue.

III. PERSONNEL NOTES.

[redacted] returned from a 2-week tour of military duty on 31 July. His return marks the first time during the entire summer that all Branch Chiefs have been on duty.

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